



MEETING MINUTES

Mission Statement

Woodland Joint Unified School District's mission is to prepare and empower all students for a future of endless possibilities.



Scan the above QR code with your phone to view this meeting agenda on your phone.

The meeting will be available for live stream viewing at
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(click on the Board Meeting date).

2022 Board Meetings

Webpage(<https://simbli.eboardsolutions.com//SU/wMuNGb1GrDgA4YP6VlplusTsw==>)

Board Meeting Agenda

Packet Website(<https://simbli.eboardsolutions.com//SU/i3vylcXCZJnExwY84VUbOg==>)

Public Comment to the Board: Members of the public are encouraged to attend Board meetings and to address the Board concerning any item on the agenda or within the Board's jurisdiction.

Additional options for public comment:

- 1. Voicemail Public Comments:** Public comments may be submitted by voicemail by 2:00 pm on the Board Meeting date, at 530-406-5800, and they will be played during the meeting if time permits. Please indicate the item's number and title in your message.
- 2. Written Public Comments Via Email:** Public comments may be submitted via email by 2:00 pm on the Board Meeting date to public.comment@wjUSD.org. Public comments submitted via email will be included in the meeting minutes, but will not be read during the meeting.

Attendees

Voting Members

Deborah Bautista Zavala, Clerk
Morgan Childers, Board Member
Bibiana Garcia, Board Member
Noel Rodriguez, Board Member
Rogelio Villagrana, Vice President
Jake Whitaker, President

Absent

Kandice Richardson Fowler, Board Member

A. CALL TO ORDER IN OPEN SESSION - 5:00 P.M.

The Board Vice President called the meeting to order in Open Session at 5:00 p.m. in the Board Room.

B. APPROVAL OF BOARD AGENDA - ACTION

The Superintendent pulled the following items from the agenda: F.1.a. Public Employee Appointment/Employment, Pursuant to Government Code 54957: Principal, Zamora Elementary School, and G.3.a. BOARD ACTION - Approve the Appointment/Employment of the Following Positions: Principal, Zamora Elementary School. Motion was made to approve the agenda as modified at the meeting.

Motion made by: Deborah Bautista Zavala

Motion seconded by: Morgan Childers

Voting:

Deborah Bautista Zavala - Yes

Morgan Childers - Yes

Bibiana Garcia - Yes

Noel Rodriguez - Yes

Rogelio Villagrana - Yes

Jake Whitaker - Not Present

Motion Passed

C. PUBLIC COMMENT FOR SECTION D

There were no public comments for section D.

D. Action: Resolution Allowable Under AB 361: Brown Act Teleconferencing

Motion was made to approve the Resolution Allowable Under AB 361: Brown Act Teleconferencing.

Motion made by: Morgan Childers

Motion seconded by: Noel Rodriguez

Voting:

Deborah Bautista Zavala - Yes

Morgan Childers - Yes

Bibiana Garcia - Yes

Noel Rodriguez - Yes

Rogelio Villagrana - Yes

Jake Whitaker - Not Present

Motion Passed

E. PUBLIC COMMENT FOR ITEMS ON CLOSED SESSION AGENDA (Please fill out the Public Participation Form): Members of the public are encouraged to attend Board meetings and to address the Board concerning any item on the Closed Session Agenda. Individual speakers shall be allowed three minutes each to address the Board on Closed Session Agenda items. The Board shall limit the total time for public input on each item to 20 minutes. This is a comment period only, and the law does not allow the Board of Trustees to take action on any item not explicitly posted on the agenda in advance. However, Board members may ask for clarification, briefly respond to questions, refer concerns to staff, and/or request that an item be placed on a future agenda.

No one came forward when the Board Vice President requested comments on the Closed Session agenda items.

F. CLOSED SESSION AGENDA

The Board recessed at 5:02 p.m. and reconvened in Closed Session at 5:04 p.m. Closed Session ended at 6:29 p.m.

1. Public Employee Appointment/Employment, Pursuant to Government Code 54957:

a. Principal, Zamora Elementary School

This item was pulled from the agenda.

2. Review Potential Readmission of Expelled Student to the District:

a. Student # RA 22-01

3. Conference with Real Property Negotiators Regarding the potential purchase, sale, exchange, or lease of Real Property, Pursuant to Government Code 54956.8, for the following properties:

a. Property: Land Acquisition for Potential Elementary School in the Woodland Research and Technology Park (WRTP) as Specified in the WRTP Specific Plan, Agency Negotiator: Elodia Ortega-Lampkin, Superintendent and Lewis Wiley, Associate Superintendent, Business Services, Negotiating Parties: Woodland Joint Unified School District

4. Public Employee: Discipline/Dismissal/Release, Pursuant to Government Code Section 54957

5. Conference With Labor Negotiator, Leanee Medina Estrada: WEA, CSEA, and/or Unrepresented Employees, Pursuant to Govt. Code 54957.6

G. RECONVENE IN OPEN SESSION - 6:00 P.M.

The Board Vice President reconvened the meeting in Open Session at 6:34 p.m.

1. Pledge of Allegiance

Vice President Rogelio Villagrana led the Pledge of Allegiance.

2. Announcement of any action taken in Closed Session or items to be approved in Open Session that were reviewed in Closed Session

The Board Vice President announced that no action was taken in Closed Session.

3. BOARD ACTION - Approve the Appointment/Employment of the Following Positions:

a. Principal, Zamora Elementary School

This item was pulled from the agenda.

4. BOARD ACTION – Request to Approve the Readmission of Expelled Student to the District:

a. Student # RA 22-01

Motion was made to approve the Readmission of Expelled Student to the District Student # RA

22-01.

Motion made by: Bibiana Garcia

Motion seconded by: Morgan Childers

Voting:

Deborah Bautista Zavala - Yes

Morgan Childers - Yes

Bibiana Garcia - Yes

Noel Rodriguez - Yes

Rogelio Villagrana - Yes

Jake Whitaker - Yes

Motion Passed

H. PUBLIC COMMENT FOR SECTIONS I. CONSENT AGENDA AND J. COMMUNITY ENGAGEMENT

There were no public comments for sections I. Consent Agenda and J. Community Engagement.

I. CONSENT AGENDA

Trustee Rogelio Villagrana pulled the following item from the Consent Agenda for separate action: I.2.a. Approve WJUSD A-G Block Grant Plan. Motion was made to approve the Consent Agenda as modified at the meeting.

Motion made by: Noel Rodriguez

Motion seconded by: Deborah Bautista Zavala

Voting:

Deborah Bautista Zavala - Yes

Morgan Childers - Yes

Bibiana Garcia - Yes

Noel Rodriguez - Yes

Rogelio Villagrana - Yes

Jake Whitaker - Yes

Motion Passed

1. Business Services

a. Approve Purchases of Items/Services in Excess of \$15,000: List 9-23

b. Approve Budget Development Calendar for 2023-24

2. Educational Services

a. Approve WJUSD A-G Block Grant Plan

Motion was made to approve the WJUSD A-G Block Grant Plan.

Motion made by: Rogelio Villagrana

Motion seconded by: Bibiana Garcia

Voting:

Deborah Bautista Zavala - Yes

Morgan Childers - Yes

Bibiana Garcia - Yes

Noel Rodriguez - Yes

Rogelio Villagrana - Yes
Jake Whitaker - Yes

Motion Passed

b. Approve Petitions for Early Graduation as Follows: a. Student #EG 23-7, b. Student #EG 23-8, c. Student #EG 23-9, d. Student #EG 23-10, e. Student #EG 23-11, f. Student #EG 23-12, g. Student #EG 23-13, h. Student #EG 23-14, and i. Student #EG 23-15

c. Approve Elementary and Secondary Summer Program Dates and Sites and Summer Parent Engagement Plan for 2023

d. Approve New Course Proposals: a. Integrated Math II Advanced, and b. Integrated Math III Advanced

3. Human Resources

a. Approve Certificated Personnel Report, 23-09

b. Approve Classified Personnel Report, 23-09

4. Board Meeting Minutes:

a. Approve November 9, 2022 - Regular Board Meeting

J. COMMUNITY ENGAGEMENT

1. Action: Approve Gifts to the District

Motion was made to approve Gifts to the District.

Motion made by: Bibiana Garcia

Motion seconded by: Deborah Bautista Zavala

Voting:

Deborah Bautista Zavala - Yes

Morgan Childers - Yes

Bibiana Garcia - Yes

Noel Rodriguez - Yes

Rogelio Villagrana - Yes

Jake Whitaker - Yes

Motion Passed

K. PUBLIC COMMENT TO THE BOARD (Please fill out the Public Participation Form): Members of the public are encouraged to attend Board meetings and to address the Board concerning any item on the agenda or within the Board's jurisdiction. Individual speakers shall be allowed three minutes each to address the Board on agenda or non-agenda items. The Board shall limit the total time for public input on each item to 20 minutes. This is a comment period only, and the law does not allow the Board of Trustees to take action on any item not explicitly posted on the agenda in advance. However, Board members may ask for clarification, briefly respond to questions, refer concerns to staff, and/or request that an item be placed on a future agenda.

Tony Smith (Via Voicemail), Spring Lake resident, expressed their support for neighborhood schools and

recommended that an attorney and financial consultant for schools be hired by the district to get opinions on how schools can be built.

Eric Garber, Woodland Accountability Committee (WAC) member, expressed concerns regarding reporting requirements for builder fees. He also stated that there was a discrepancy between the numbers of maximum capacity of elementary schools in two different reports.

Lindsey Berg (Via Voicemail), Spring Lake resident, asked the Board to prioritize planning for a new school in the Spring Lake area.

Debbie Roe shared information regarding a recent Community Advisory Committee meeting, and she thanked Superintendent Elodia Ortega-Lampkin for attending the meeting. She also thanked Trustee Jake Whitaker for his service on the Board of Trustees.

Marissa Sirota (Via Voicemail), Woodland Accountability Committee (WAC) member, expressed the need for another elementary school in the Spring Lake area. She recommended that the district hire an educated financial lead to renegotiate developer fees and to recapture state matching builder fees and use all the fees based on need. She also recommended that the District move Douglass Middle School to the district's property next to Pioneer High School. On behalf of her 4th grade son, she requested that the time for recess and lunch be increased to allow more time for students to play.

Brian Coward, Woodland Accountability Committee (WAC) member, expressed the need for another elementary school in the Spring Lake area.

Alexandra Fishner (Via Voicemail), Woodland Accountability Committee (WAC) member, asked questions about the levels of developer fees, and expressed the need for another elementary school in the Spring Lake area.

Barbara Chase shared a recent experience substituting in a Special Day Class at Gibson Elementary School, and she expressed safety concerns.

L. REPORTS

1. Report from High School Student Representatives

Woodland High School Student Representative Isabella Fernandez shared information about Woodland HS events.

2. Superintendent's Report

Superintendent Elodia Ortega-Lampkin shared district updates.

3. Report from California School Employees Association (CSEA)

CSEA President Brandi Bolden was not present at the meeting.

4. Report from Woodland Education Association (WEA)

WEA President Jennifer Drewek was present but had no report.

5. Report from Board Members

Trustees Garcia, Rodriguez, Bautista Zavala, and Villagrana shared information regarding activities

they have participated in since the last Regular Board Meeting. Additionally, Trustees Rodriguez, Bautista Zavala, and Villagrana shared their reflections on the California School Boards Association Annual Education Conference that they recently attended.

Board President Jake Whitaker participated remotely at this last meeting of his term of office due to being positive for COVID-19. He expressed that he felt grateful for the opportunity to serve on the Board of Trustees, and it was an honor to give back to the schools that made him who he is today. He stated that he attended the California School Boards Association Annual Education Conference, and presented at a workshop titled "One-Time Funding with a Long-Term Vision: Implementing, Monitoring, and Communicating About COVID Relief Aid." He also shared that he spoke with Trustee-elect Emily MacDonald, and he is invested in the transition. He wished her success as she transitioned into the new role, and hoped she will be a positive contributor to the Board and a strong advocate for Woodland students and families.

6. Information: Board Committee Updates

There were no Board Committee Updates.

M. TEACHING AND LEARNING

1. Information: Update on Strategies Identified for Addressing Low ADA and Truancy

The Information item "Update on Strategies Identified for Addressing Low ADA and Truancy" was presented in a presentation by Associate Superintendent of Business Services Lewis Wiley, and Director of Student Support Services Dr. Felicia Wilson.

2. Information: Update on New District Data Dashboard

The Information item "Update on New District Data Dashboard" was presented in a presentation by Executive Director of Teaching and Learning Christina Lambie.

N. GOVERNANCE SUPPORT

1. Information: Review Process for Election of the Board Officers and Subcommittee Appointments for 2023

The Board reviewed the process to make nominations from the floor for the election of Board Officers. Some Board Members expressed their interest in serving as a Board Officer. Additionally, the Board reviewed the list of subcommittee appointments, and they did not make changes to the list.

2. Information: Review 2023 Board Meeting Schedule Draft

The Board reviewed two options for the 2023 Board Meeting Schedule and directed staff to bring back option 1 for approval at the December 15 Annual Organizational Meeting.

3. Information/Action: Letter in Support of Exploring the Process and Benefits of Woodland Community College Joining the Los Rios Community College District

Motion was made to approve the Letter in Support of Exploring the Process and Benefits of Woodland Community College Joining the Los Rios Community College District, with one edit.

Motion made by: Morgan Childers

Motion seconded by: Deborah Bautista Zavala

Voting:

Deborah Bautista Zavala - Yes
Morgan Childers - Yes
Bibiana Garcia - Yes
Noel Rodriguez - Yes
Rogelio Villagrana - Yes
Jake Whitaker - Yes

Motion Passed

O. FACILITIES AND FINANCE

1. Action: Approve Certification of the First Period Interim Financial Report for the Period Ending October 31, 2022

Motion was made to approve the Certification of the First Period Interim Financial Report for the Period Ending October 31, 2022.

Motion made by: Jake Whitaker

Motion seconded by: Morgan Childers

Voting:

Deborah Bautista Zavala - Yes
Morgan Childers - Yes
Bibiana Garcia - Yes
Noel Rodriguez - Yes
Rogelio Villagrana - Yes
Jake Whitaker - Yes

Motion Passed

P. INFORMATION: REQUESTS FOR FUTURE AGENDA ITEMS

Q. INFORMATION: CLOSING COMMENTS

R. DATE AND TIME OF NEXT SCHEDULED REGULAR BOARD MEETING: Thursday, December 15, 2022 (Annual Organizational Meeting) - Open Session at 5:00 p.m.

S. ADJOURNMENT

The Board Vice President adjourned the meeting at 9:20 p.m.

Public Comments Submitted Via Email

Dear WJUSD Board and Members of the Public,

In my comments at the last meeting, I brought up the reporting requirements for builder fees. Government Code requires that the district makes annual reports, as well as additional five-year reports, that detail the purpose of the fee, demonstrate a reasonable relationship between the fee and the purpose, identify all funding sources that will be used to complete financing the needed facilities and estimate the timeframe by when this funding will be available. In short, the district cannot just keep collecting fees for an unspecified purpose, but GC requires that the district has a specific plan for how and when those fees will be used.

I followed up on this afterwards in an email and was told that the district is not in violation of GC since Fund 28 does not hold developer fees, which is contradictory to everything we've been told previously and also contradicts the description in the annual report of Fund 28 itself, which explicitly mentions developer fees as revenue source.

It is also important for the board and the public to know that page 3 of the Capital Facilities fund report was altered by district staff after the financial report was presented to the board on October 27th. The one that now appears on the website is not the same one that was presented to the board. We don't know why it was changed since the two sentences added don't meet the criteria missing for the five-year report. It is concerning to us that financial reports were changed after they were presented to the board.

Additionally, I was told in the same email that all the findings required for the reporting were satisfied by the Builder Fee study from April 2020 so I decided to look at it. This study serves the single purpose of justifying fees imposed by the district but it does not meet the specific requirements of the five-year report that I already outlined.

To justify raising the maximum amount of builder fees, this study explicitly states that the district does not have sufficient elementary school capacity to accommodate for the growth in the greater SL area, which directly contradicts the recent findings of the Districtwide Facility Assessment (DFA). Even though that fee justification study did not even take into consideration the planned Tech Park development, it states that 430 elementary students would be unhoused. To understand why each study arrived at different conclusions, I looked at the numbers given for maximum capacity for the facilities and noticed that they are vastly different. The Fee study listed the district maximum capacity for elementary schools at 5,498 and the DFA used a substantially higher number of 6,926. That is a discrepancy of 1,428 seats in maximum elementary school capacity. How is it possible that 13 months later the maximum capacity increased by 1,428 seats without any new facilities being added? It is no wonder that the two studies gave you different results. The question is: Which one is accurate and how can the district provide a much lower number of maximum capacity to the company preparing the fee justification study, creating the impression of greater need, while providing a substantially higher number to the company preparing the annual enrollment projections used in the DFA?

The district either used inaccurate numbers in the Fee justification study or is using inaccurate numbers in the current enrollment projections. If the numbers used for the DFA are accurate, there is no justification for the district to collect fees. If the fee justification study is accurate, there is a need for an additional elementary school and the DFA needs to be corrected.

Bottom line, the district has two reports with contradictory findings regarding the district's maximum elementary capacity and need for additional elementary schools. Unless you can explain why it is permissible to provide different maximum capacity numbers for these different purposes, one of these reports must be using inaccurate numbers. In that case the district needs to take the appropriate steps of either correcting the DFA and making a plan for the needed additional facilities to meet the requirements of GC or explain why the district used inaccurate numbers in the fee justification study. In that case the district would lose its justification for collecting developer fees.

The district has tried to argue that just because a need for a new school is not in the DFA that does not mean that the board cannot choose to build a school. According to their own board policies, that is not true. (It should also be noted that the DFA is equivalent to the Facilities Master Plan as it is referenced in the Board Policies.)

BP 7000: The Board shall strive to have a School Facilities Master Plan in place and regularly reviewed in light of the district's educational goals. In accordance with this plan, the Board shall:

2. Determine what new buildings shall be built, when and where,
3. Determine the method of financing that will be used
4. Select and purchase school sites for future expansion

BP 7210 Facilities

"The Superintendent or designee shall research funding alternatives and recommend to the Board the method that would best serve district needs as identified in the district's master plan for school facilities

Thank You,

Eric Garber

Board President

Board Clerk